

PTSO OFFICER NOMINATIONS 2017-2018

The PTSO is currently seeking Skyline parents to fill the open positions for the following offices for the 2018-19 school year. If you are interested or would like to nominate someone you think would be a great candidate, please complete the form below and send it back to school with your child. The nominating committee will correspond or meet with interested parents and will post a slate of officers-elect at the PTSO meeting in May. Please contact a current PTSO officer with any questions you have about the offices and process. The deadline for submission is Tuesday, May 2, 2017. You can bring the form directly to the PTSO meeting that day at 5 p.m.

President: Serves as principal executive officer of the organization. Supervises and controls activities of the organization. Presides and participates in all executive and membership meetings.

First Vice President: Acts as aide to the president and performs the president duties in the absence or inability of the president. Performs other delegated duties as assigned. Acts as the parent liaison to the Skyline community.

Second Vice President: Acts as aide to the president and performs the president duties in the absence or inability of the president and first vice president. Performs other delegated duties as assigned. Acts as the coordinator of volunteers and committee chairs.

Secretary: Keeps the minutes of the proceedings of the membership and executive committee. Conducts delegated correspondence and performs other assigned duties.

Treasurer: Has charge and is responsible for all funds of the organization. Reports account balance at membership or monthly meetings. Performs delegated duties as assigned.

Name of interested/nominated candidate_____

Phone and e-mail_____

Special interests or talents to bring to the PTSO_____

Please complete the above information, place in an envelope labeled PTSO NOMINATING COMMITTEE and return to school with your child by Tuesday, May 2, 2017 or bring directly to the May 2nd PTSO meeting at 5 p.m. that evening.

Thank you,

PTSO Officers

skylineranch.digitalpto.com
info@skylineranchpto.com